



Philatelic Association of NSW Inc.

Philas House, 17 Brisbane Street
Surry Hills NSW

Volunteer Application Form

First Name: Last Name:.....

Address:.....

Phone:Email:.....

Name of the Club/Society you belong to:

Which Volunteer role are you interested in? (Please tick all of the roles in which you can help)

- 1. Reception
- 2. General Office Duties –
 - Photocopying
 - Typing
 - Data entry- Excel
 - Computer work - Microsoft Word
- 3. Catering
- 4. Stores
- 5. Philas Auction -
 - Auction lot describer
 - Auction viewing helper
 - Data entry - Excel
 - Computer work - Microsoft Access
- 6. Philas Library - general library duties

Availability

- Tuesday 9am to 3.30pm
- Saturday 9am to 3.30pm
- Auction Viewing days, Thursdays, 9.30 am to 8.30 pm and Saturdays, 9.30 am to 3.30 pm
- Other times

Skills/Experience

What skills would you bring to your preferred role?

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